# 1453-050

# Assignment 1

Introduction to Computers

Due Date: Sept. 18

**Email to** travisplawicki@gmail.com

**Create subject line of email like so:** A1:Name, StudentNumber, Course Number

**Purpose: To sign up for Office 365. Use OneNote or Microsoft Word to document your work.**

1. See website http://techsolutions.uwinnipeg.ca/index.php/2013-08-15-21-20-22/office-365-proplus

Signup for Office 365 as instructed in the above link.

Once inside take a screenshot like so via OneNote:

**2.) What is Office 365?**

**3.) List the purpose of each application:**

* **Word**
* **Excel**
* **Outlook**
* **Access**
* **PowerPoint**
* **OneNote**
* **SharePoint**
* **One Drive**
1. **Determine and document the following on a computer of your choice. It could be a personal, work or school computer.**
	1. **Amount of RAM**
	2. **CPU**
	3. **What process is consuming the most RAM and CPU at this point in time?**
	4. **Hard drive space**
	5. **Name of domain/workgroup your machine is on.**
	6. **Operating System version.**
	7. **Is it virtual of a physical computer?**
	8. **Determine if Update for Microsoft Office 2013 (KB3039720) 32-Bit Edition is installed.**
	9. **What is Widows Defender?**
	10. **Is the Windows Firewall on?**