# 1453

# Assignment 2

**Due Date: Oct. 28**

**3 Marks**

**Email to** travisplawicki@gmail.com

**Subject line of email like so:** A2:Name, StudentNumber, Course Number

**Purpose:** Complete functions in excel spreadsheet Recruiter.xlxs

1. Download Spread sheet **Recruiter1.xlxs** off the website. It is in the assignment area. http://courses.acs.uwinnipeg.ca/1453-050/
2. **On sheet Client sheet find the following for column G entitled “Amount Paid”.**
	1. Highest Amount Paid
	2. Lowest Amount Paid
	3. Average Amount Paid
	4. The Total Amount paid
	5. The total amount paid for all clients who are from “Berridge”. Do not sort the data.

Note above all highlighted in yellow.

1. **Client sheet-** In column J determine for each row if the Client has paid more than 10k and has a Current Due of 0. If so display “Gold Client” else display “Regular Client” in column J.
2. **Client sheet-** Modify column I (in grey) recruiter number so that if the recruiters number changed on the Recruiter sheet it would also update on the Client sheet.
3. **Client sheet- For** any Client who owes more than 40k (Current Due) highlight in red via a conditional formatting rule for that column.
4. **Client sheet-** Merge and center title “Clients”.
5. **City sheet-** On the City worksheet show the Amount due for each City.
6. **Paid sheet-** On Paid sheet create a 3D column chart like the following:
7. On the Lookup sheet use a vlookup to get Amount Paid value from the Master table.
8. Email me with the spreadsheet attached:
	1. Email to travisplawicki@gmail.com
	2. Subject line of email like so: A2:Name, StudentNumber, Course Number