

# RISK AREAS OF IT AUDIT

Area of Risk	Actual Risks	Control Procedures to Minimize Risk	Audit procedures
<b>1.Overall (General)</b>	<ul style="list-style-type: none"> <li>• Break-in to facilities where computer is housed and destruction of data</li> <li>• Theft of data as it is transmitted</li> <li>• Virus infection of system</li> <li>• Computer breakdown</li> </ul>	<ul style="list-style-type: none"> <li>• Developing an information security/protection plan.</li> <li>• Restricting physical and logical access.</li> <li>• Encrypting data.</li> <li>• Protecting against viruses.</li> <li>• Implementing firewalls.</li> <li>• Instituting data transmission controls.</li> <li>• Preventing and recovering from system failures or disasters, including:</li> <li>• Designing fault-tolerant systems.</li> <li>• Preventive maintenance.</li> <li>• Backup and recovery procedures.</li> <li>• Disaster recovery plans.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Systems Review:</b> Inspecting computer sites. Interviewing personnel. Reviewing policies and procedures. Examining access logs, insurance policies, and the disaster recovery plan.</li> <li>• <b>Test Controls:</b> Auditors test security controls by: Observing procedures. Verifying that controls are in place and work as intended.</li> </ul>
<b>2. System development, acquisition and (*X)</b>	<ul style="list-style-type: none"> <li>• Two things can go wrong in program development:               <ul style="list-style-type: none"> <li>○ Inadvertent errors due to careless programming or misunderstanding specifications; or</li> <li>○ Deliberate insertion of unauthorized instructions into the programs</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• The preceding problems can be controlled by requiring:</li> <li>• Management and user authorization and approval</li> <li>• Thorough testing</li> <li>• Proper documentation</li> <li>• Thorough step-by-step documentation in acquisition of canned software systems</li> </ul>	<ul style="list-style-type: none"> <li>• The auditor's role in systems development should be limited to an independent review of system development activities.</li> <li>• To maintain necessary objectivity for performing an independent evaluation, the auditor should not be involved in system development.</li> <li>• During the systems review, the auditor should gain an understanding of development procedures and controls therein by discussing them with management, users, and IS personnel.</li> </ul>

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<b>3. Modification (*X)</b>	<ul style="list-style-type: none"> <li>• program change implemented incorrectly</li> <li>• program change introduces new errors into existing system</li> <li>• program change not implemented</li> <li>• program change not documented</li> </ul>	<ul style="list-style-type: none"> <li>• When a program change is submitted for approval, a list of all required updates should be compiled by management and program users.</li> <li>• Changes should be thoroughly tested and documented.</li> <li>• During the change process, the developmental version of the program must be kept separate from the production version.</li> <li>• When the amended program has received final approval, it should replace the production version.</li> </ul>	<ul style="list-style-type: none"> <li>• An important part of these tests is to verify that program changes were identified, listed, approved, tested, and documented.</li> <li>• Test for Unauthorized changes: To test for unauthorized program changes, auditors can use a source code comparison program to compare the current version of the program with the original source code.</li> </ul>
<b>4. The working of the programs in the system (processing) (*X)</b>	<ul style="list-style-type: none"> <li>• Types of errors and fraud</li> <li>• During computer processing, the system may:</li> <li>• Fail to detect erroneous input.</li> <li>• Improperly correct input errors.</li> <li>• Process erroneous input.</li> <li>• Improperly distribute or disclose output.</li> </ul>	<ul style="list-style-type: none"> <li>• Computer data editing routines.</li> <li>• Reconciliation of batch totals.</li> <li>• Effective error correction procedures.</li> <li>• Effective handling of data input and output by data control personnel..</li> <li>• Maintenance of proper environmental conditions in computer facility.</li> </ul>	<ul style="list-style-type: none"> <li>• Processing test data</li> </ul>
<b>5. The capture and input of data into the system (source data) (*X)</b>	<ul style="list-style-type: none"> <li>• Inaccurate source data</li> <li>• Unauthorized source data</li> </ul>	<ul style="list-style-type: none"> <li>• Effective handling of source data [input documents] input by data entry dept personnel</li> <li>• User authorization of source data input</li> <li>• Logging of the receipt, movement, and disposition of source data input</li> <li>• Effective procedures for correcting and resubmitting erroneous data</li> </ul>	<ul style="list-style-type: none"> <li>• Auditors should test source data controls on a regular basis to see if these controls are working, because the strictness with which they are applied may vacillate</li> </ul>

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<p><b>6. The storage of data that has been input (data files)</b></p>	<ul style="list-style-type: none"> <li>• concerns the accuracy, integrity, and security of data stored in machine-readable files (including relational tables in a database) after this data has been entered</li> <li>• Data storage risks include:</li> <li>• Unauthorized modification of data</li> <li>• Destruction of data</li> <li>• Disclosure of data</li> <li>• If file controls are seriously deficient, especially with respect to access or backup and recovery, the auditor should strongly recommend they be rectified.</li> </ul>	<ul style="list-style-type: none"> <li>• Destruction of stored data due to:</li> <li>• Inadvertent errors</li> <li>• Hardware or software malfunctions</li> <li>• Intentional acts of sabotage or vandalism</li> <li>• Unauthorized modification or disclosure of stored data</li> <li>• restrictions on physical access to data files</li> <li>• Logical access (access by program) controls using passwords</li> <li>• Encryption of highly confidential data</li> <li>• Use of virus protection software</li> <li>• Maintenance of backup copies of all data files in an off-site location</li> </ul>	<ul style="list-style-type: none"> <li>• Review logical access policies and procedures.</li> <li>• Review operating documentation to determine prescribed standards for:</li> <li>• Use of write-protection mechanisms.</li> <li>• Use of virus protection software.</li> <li>• Use of backup storage.</li> <li>• System recovery, including checkpoint and rollback procedures.</li> <li>• Review systems documentation to examine prescribed procedures for:</li> <li>• Use of data encryption</li> <li>• Control of file conversions</li> <li>• Reconciling master file totals with independent control totals</li> <li>• Examine disaster recovery plan.</li> <li>• Discuss data file control procedures with systems managers and operators.</li> </ul>