

Q: What is the procedure to attend the final exam?

A: I will create a meeting room in Zoom and that meeting room will be open at about 5:40pm April 14. You need to get in the waiting room of that meeting room after 5:40 and change your name in the meeting to this format <section #>-<student #><first name>, i.e., 003-1234567James. You won't be admitted into the meeting room without a name like this. One of the purposes the Zoom meeting servers, besides for me to invigilate the exam, is the equivalence to signing the class list during a regular exam. If you are not in the meeting room when you take the exam, you will NOT receive any mark for the exam. So make sure you come to the waiting room before the exam starts.

After you get into the meeting room, please have your student card ready in case I need to check it. You can disable the audio and enable the video in Zoom at this point. At 6pm the exam on Nexus will be available and you can start working on it. If you have any question during the exam you can use the chat panel in Zoom to ask me your question through the private channel – that's another reason why I need you to use Zoom during the exam. You must put all your answers in the window of Nexus – use the space in that window as you use the booklets during a regular exam.

After you finish the exam you can leave the Zoom meeting room and the Nexus system, but before you leave please give a last check on the chat panel to see if there is any last-minute notice – it may be a good idea to check there from time to time during the exam.

It's highly recommended that you finish all the necessary setup for Zoom and get yourself familiar with operations in Zoom before the exam starts.

Please note that even though this is considered as an open-book exam and it's OK for you to use books and other computer programs during the exam, you are still prohibited to do any cheating by copying/obtaining answers from other people – any academic misconduct will not be tolerated at all and you will be facing serious consequence if you ever commit it. We have more measures to monitor such behaviors than the video in Zoom.

Q: I don't have a webcam available and I have nobody from whom I can borrow one. What can I do?

A: You can use your smartphone to logon to Zoom and use the camera on your phone as the webcam while use your computer to logon to Nexus to finish the final exam.

Q: What is the format of the final exam and how will it be run?

A: The format will be similar to that of the midterm test (If you want a sample exam then your midterm test paper will serve the purpose well). It will be delivered through Nexus – it's not there yet and it's not likely you will see it until the exam day as I am still learning how to set it up. So to take the exam you will need a computer with the Internet connection to access Nexus as well as login to Zoom, which I will use its video function for proctoring your exam. You are expected to **have these ready beforehand**. If you are using a desktop computer and doesn't have a web cam you might want to borrow one from other people for that evening.

Q: can you provide what chapter we are covering in the required textbook to be inline with the chapters you are referencing online?

A:

- | | |
|--|--------------|
| • Chapter 1 Introduction | -- Chapter 1 |
| • Chapter 2 Planning for a Website | -- Chapter 1 |
| • Chapter 3 Document Setup | -- Chapter 2 |

- [Chapter 4 Cascading Style Sheet](#) -- Chapter 3
- [Chapter 5 Working with Text](#) -- Chapter 4
- [Chapter 6 Working with Links](#) -- Chapter 7
- [Chapter 7 Working with Colors](#) -- Chapter 3
- [Chapter 8 Working with Images](#) -- Chapter 8
- [Chapter 9 Page Structure](#) -- Chapter 5
- [Chapter 10 Positioning Page Elements](#) -- Chapter 6
- [Chapter 11 Working with Lists](#) -- Chapter 10
- [Chapter 12 Working with Tables](#) -- Chapter 11
- Chapter 13 Working with Forms -- Chapter 12

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